

Career Coaching by Valerie

Career Development Workshops

RÉSUMÉ BOOT CAMP

Six seconds – that’s how much time a recruiter will spend reviewing your résumé. This workshop will teach participants how to polish up their résumé to give it a fresh look and attract the best job opportunities. Participants will discover how to best present their strengths and accomplishments for today’s job market. This session will help them to create a new or update their existing résumé.

COVER LETTERS THAT SHINE

Cover letters are a powerful marketing tool. A good cover letter can get job seekers an interview and make them top candidates. A not so good one will not. In this workshop, participants will learn some important tips on how to craft a compelling cover letter that will aid job seekers in getting the job interviews they desire.

**For more information and workshop pricing Contact Valerie at:
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